



RFRC Committee Meeting Minutes

5th February 2014 – The Kings Arms

Chair: Geoff Eggleston (GE)

Present: Phil Wilson (PW), Sandra Williams (SW), Peter Hall (PH), Dave Loader (DL), Toni Vernelli (TV), Graham Strang (GS), Kate Mackenzie (KM), Liz Williams (LW), John Scanlon (JS)

Apologies: Mike Nicholls (MN), Ron Foord (RF), Chris Reah (CR)

1. Previous minutes

The chair gave thanks to JS and El Palfreman for the recent quiz

The minutes were approved.

2. Humdinger

The chair thanked JS and MN and all who marshalled, for their efforts on the day. Several points were raised as a consequence of the race for next year.

- Hestercombe House are insisting on taking a total cut of £1000 from the race. They appear to be more conciliatory on this point for next year though so there may be room for negotiation.
- An alternative location is under consideration.
- It may be possible to avoid having the road closure next year. This could save in the area of £400 and mean less inconvenience to the local residents.
- New regulations mean we could be faced with another £500 because road closures need to be advertised in the local newspaper.
- A new location is not without its problems. New routes will need to be worked out. Post meeting note: PW has checked the route from Wellsprings and it should be possible to get a route for both races that are around the same distance as now.
- JS stated that he is aware that he needs to have more people working with the race as a race committee. He has made a provisional list of jobs that need to be done.

These are:

1. Website – PW has volunteered
2. Publicity - advertising, sponsorship, posters, gazette. LW volunteered
3. Entries and timekeeping. MN has stood down as Race Secretary but has offered help and advice if needed.
 - i. Entries (Mike has had these organised in a way that fits in with the timekeeping for Malcolm).
 - ii. purchase race numbers

- iii. post out race packs
 - iv. lodge payments
 - v. record entries for UKA
 - vi. Racemaster
 - vii. Time keeping marshals
4. Goodie Bags
 - i. T shirts, bits and pieces
 - ii. Trophies
 - iii. Water Stations incl manning
 5. UKA application, Police, road closures (we might be able to negotiate avoiding them but does involve submitting maps with location and type of road signs) Also note Police, Highways DLO say that events may need extra payments next year for advertising closure but this may not apply for this event. Portaloo's, gantry, public address, road signs, Somerset series, time clock etc
 6. Marshalls and car parking

3. AGM

The AGM is set for 11th April at the Albermarle Centre. PW has booked the large room provisionally for 6.30 to 10.30pm. The room is charged at £25 per hour plus half an hour each side for setting up and clearing down. The bar will be open and we will provide food (to be arranged).

Notice of the AGM will be sent to members by post 6 weeks before the AGM. This will be posted by the 6th March. Members will also be reminded that any nominations for committee posts or any movements from the floor must be made in writing four weeks before the date of the AGM. Movements or nominations from the floor will not be allowed on the day.

Dave Urwin has agreed to speak after the AGM business and food.

4. Constitution

A small change to the revised constitution was agreed to remove the requirement that accounts must be audited by the AGM. It was felt that time restrictions make this impractical. Otherwise the revised constitution was agreed unanimously.

A copy of the revised constitution and the accompanying notes will be made available to all members before the AGM. **Post meeting note:** to save on paper and postage I propose to refer to the constitution and revisions but to post these on the club website downloads page where they can be referred to.

5. Track Night

Jo Carritt has proposed formalising the training sessions that she has been running at track since last November. This was agreed unanimously.

Jo has suggested that members of the Somerset RC Tri club would like to come to the training sessions. It was agreed that this was acceptable but we would require them to become members of the club first.

Post meeting note: I have suggested to Jo that tri club members wait until the new membership year before joining RFRC.

6. Sandra's Training Group

SW has been running a training group as part of her qualification as a level 2 running coach with England Athletics. GE has already suggested that this was unapproved but we did in fact vote and approved partial funding of her course and qualification (ex-meeting email vote).

The training group is open to all members of the club regardless of ability.

7. George Hudson Award

Requests for nomination to go with the notice of the AGM.

8. Committee Post

GE is to stand down at the AGM. All other committee members will remain in their posts.

9. Herepath Trail

The original race committee with the exception of John Ward are keen to run the race again this year. A provisional date of 26th October has been suggested but this needs to be confirmed with Thurlbear School. PH to look into this and if the school cannot give this date an alternative location might be looked for.

10. Membership Packs

LW suggested that we need to remember to ask if there are any new members when making the announcements on Wednesday.

The pack needs to include a statement to advise anyone with any conditions or weight problems to seek medical advice before starting a program of exercise.

Remove the list of Group Leaders and instead put an up to date list on the club website. This to be referred to in the literature.

Post meeting note: We should be steering new members away from using the postal form which takes considerably longer to process (because post needs to be collected and distributed to the membership secretary). Also cheques need to be banked whereas PayPal is instant electronic payment. LW and PW suggest that instead we produce a glossy professional quality flier with information about the club and how to join. This can also be left at local gyms and races. LW to investigate. For those who do not want to join online membership forms can still be downloaded from the website or can be obtained from committee members.

11. Membership Discounts.

PW to produce a list of discounts available to club members. This to be included in the New Member Pack

12. AOB

- a. Facebook. It was agreed that administrators for the club Facebook group must be members of the club and any administrator whose membership has lapsed should be removed.

b. Twitter. KM proposed starting a club Twitter account. This has now been done.

Next committee meeting is on 2nd April 2014