

RFRC Committee Meeting

Wednesday 10th January 2018, Ring of Bells, Taunton

Present: Eliza Brodie, Iain Elliott, Ben Timpson, Lynda Forsyth, Nic Saint, Mary Rousseau, Bev Collins, Peter Hall, Dave Marshall, Scott Weetch

1. Apologies
Apologies were received from Michelle Hensman and Mike Nicholls
2. Co-optation of Michelle Hensman
It was agreed to co-opt Michelle Hensman to the committee.
3. Appointment of Treasurer and Men's Captain
Michelle Hensman was appointed as Treasurer. Scott Weetch was appointed as Men's Captain.
4. Review actions from last meeting (1st Nov)

| Action | By whom | Comments |
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| HSBC signatories changed. Mary not had any request for ID | Iain | Complete |
| Lifetime members on website | Peter | Ongoing |
| Write mission statement | Peter | Complete |
| Plan of ideas for PR. | Nic | Ongoing – next event Parkrun |
| Identify and promote races or relay races in 2018 with team prizes which we could encourage members to sign up for | Iain & Bev | Ongoing |
| Source venue and date for first aid course | Nic | Waiting to hear back from Staplegrove Village Hall with costs and dates |
| Check with EA if there is any problem changing our T shirt design | Mary | Complete |
| Investigate club outing for next year | Bev | Bev to post on FB re North Dorset Villages relay team |
| Talk to Brian and Sarah (Groups 6 and 8) re their group pace and any members who could move to Group 7. | Peter | Complete |
| Post a reminder on the members' FB page about Group 7 | Mary | Complete |
| Advertise Treasurer's post on FB | Peter | Complete |
| Talk to Sandra re possible Committee help with Humdinger | Peter | Complete |
| Circulate instructions for webmail | Ben | Next meeting |
| Supporting statement for Brian and Chris Brown GH award | Iain | Next meeting |
| Supporting statement for Simon Denison GH award | Peter | Complete |

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| Source costs for reflective vests for race marshalls and group leaders | Linda | Next meeting |
| Speak to Val re Mental Health Ambassador role, write something for Gazette | Linda | Complete |
| Speedwork survey results to be posted in coaching FB group for comment, then feedback to members | Ben | Next meeting |
| Clarify insurance cover for members with EA | Mary | Complete |
| Investigate alternative venue for meetings | All | Complete |
| Add EA Affiliated club logo to website | Ben | Complete |

5. Groups coordination – Beginners’ group
12 enquiries received so far. Agreed not to institute charges for the group.
6. Coaching and track
Ben to talk to 1610 re costs and notice period. 3 month trial period for free use for members. Currently no rules – consider adopting TAC rules.
7. Treasurer’s report & handover
Iain presented Treasurer’s report. Has been posted on FB page. The committee gave a vote of thanks to Iain for his work.
8. Club kit – T shirt pricing & order
Colour match discussed. Agreed to colour match to side panel on current shirts. Peter to put out survey on sizes to membership. Agreed to put in order by the end of the month. Subsidise cost to members for 3 months. Dave to get quote for vests.
9. Humdinger update
Need to publicise on FB. Peter to give access to Humdinger page for committee members. Eliza to check if Tone FM is aware. Linda to add info to Gazette report. Currently only 2 sponsors confirmed, compared to 10 last year.
Iain to check the following with Sandra:
T-shirts and medals have been ordered
Race licence
Road closures
Leafleting for houses
Wellsprings booking
10. GDPR & Data Protection
Mary and Peter to liaise re wording on membership form. Need to nominate a Data Controller.
11. Charity fundraising
Present cheque to Children’s Hospice at AGM.
Stand Against Violence happy to be nominated as charity for the year, happy to work with RFRC. Will attend Humdinger.
12. Website updates
None
13. ICE tags
Peter has sourced stock for £1.40 each. Give free to all members.
14. George Hudson award nominations

Ali Bisat – Dave to write support

15. AOB

Handbook – Dave needs editable files to update. Mary to convert current PDF to editable file. All to make suggestions.

Discussion around block buying entries. Bev ok to go ahead without committee approval as no cost incurred by club.

Date of AGM agreed as 27th April. Eliza to book Albermarle Centre, organise quiz and buffet.

Club Championship. Agreed to award £50 plus trophy to winner, then trophy to winner of opposite sex.

16. Date of next meeting

7th March 2018

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|--|-------------|---|
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| Identify and promote races or relay races in 2018 with team prizes which we could encourage members to sign up for | Iain & Bev | Ongoing |
| Source venue and date for first aid course | Nic | Waiting to hear back from Staplegrove Village Hall with costs and dates |
| Investigate club outing for next year | Bev | Bev to post on FB re North Dorset Villages relay team |
| Circulate instructions for webmail | Ben | Next meeting |
| Supporting statement for Brian and Chris Brown GH award | Iain | Next meeting |
| Source costs for reflective vests for race marshalls and group leaders | Linda | Next meeting |
| Speedwork survey results to be posted in coaching FB group for comment, then feedback to members | Ben | Next meeting |
| Book track for 3 month period | Ben | Next meeting |
| Survey on T-shirt sizes to members | Peter | Next meeting |
| Get quote for new design vests | Dave | Next meeting |
| Give access to Humdinger page to committee members | Peter | ASAP |
| Check if Tone FM aware of Humdinger | Eliza | ASAP |
| Add Humdinger info to Gazette report | Linda | ASAP |
| Check Humdinger arrangements with Sandra | Iain | ASAP |
| Liaise re wording on membership form. Nominate a Data Controller | Mary, Peter | Next meeting |

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| Supporting statement for Ali Bisat for GH Award | Dave | Next meeting |
| Convert current handbook to editable file | Mary | Next meeting |
| Book Albermarle Centre for AGM 27 th April, arrange buffet and quiz | Eliza | Next meeting |