

Minutes of RFRC Committee Meeting

Wednesday 7th March 2018, Ring of Bells, Taunton

Present: Michelle Hensmann, Nic Saint, Linda Forsyth, Eliza Brodie, Bev Collins, Peter Hall, Mary Rousseau, Dave Marshall

1. Apologies
Mike Nicholls, Ben Timpson, Scott Weetch

2. Review actions from last meeting (10th Jan)

Action	By whom	Comments
Lifetime members on website	Peter	Ongoing
Source venue and date for first aid course	Nic	Ongoing
Circulate instructions for webmail	Ben	Ongoing
Supporting statement for Brian and Chris Brown GH award	Iain	Complete
Source costs for reflective vests for race marshalls and group leaders	Linda	Complete
Speedwork survey results to be posted in coaching FB group for comment, then feedback to members	Ben	Ongoing
Book track for 3 month period	Ben	Ongoing
Survey on T-shirt sizes to members	Peter	Complete
Get quote for new design vests	Dave	Next meeting
Give access to Humdinger page to committee members	Peter	Ongoing
Check if Tone FM aware of Humdinger	Eliza	Complete
Add Humdinger info to Gazette report	Linda	Complete
Check Humdinger arrangements with Sandra	Iain	Complete
Liaise re wording on membership form. Nominate a Data Controller	Mary, Peter	Ongoing
Supporting statement for Ali Bisat for GH Award	Dave	Ongoing
Convert current handbook to editable file	Mary	Ongoing
Book Albermarle Centre for AGM 27 th April, arrange buffet and quiz	Eliza	Complete

3. Groups coordination – Beginners' group feedback
All moving into groups. Peter to post message re joining club. Very successful integration. Consider running again in 2 months.

4. Coaching and track – track charging
Cost is higher than originally thought. Peter to ask Sandra to keep a record of attendees.

5. Treasurer's report, including bank account discussion
Mary to update signature by the end of the week. Statements still going to Iain. Need to change address as well. Keep two signatories for cheques. Set up online banking – will only need one person.

6. Club kit – T shirt delivery & pricing
T shirt delivery 19th March. Colour matching complete. Being sent to Dave. Put on membership section of website. Agreed won't be available until end of April. Charge £10.50. Set up dates for members to collect from Linda at club – 18/04 and 25/04.
7. Humdinger report/accounts
No report yet. Projecting a small loss.
8. 2018/19 membership fees
Agreed to charge £10.00 for Club membership, £15 for EA registration.
9. AGM preparation
Taunton Vale Sports Club booked 27/04, 7pm for 7.30pm start. £90.00 cheque needed. Linda to organize quiz. Raffle for Stand Against Violence – Linda to ask for prizes on Facebook group.

Michelle & Peter to prepare annual accounts.

Need to put constitution changes and club colours on agenda.
Source new online poll for George Hudson Award.
Actions from last AGM considered and have been completed.
10. Club championship publicity
Not publicised yet. Needs to be posted on Facebook page
11. AOB
Linda away 07/04 – Eliza to cover.
Coaching qualifications – everyone needs an up to date DBS.
12. Date of next meeting
2nd May, Ring of Bells.

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Convert current handbook to editable file	Mary	Ongoing
Message to Beginners' Group re joining club	Peter	Next meeting
Consider dates for next Beginners' Group	All	Next meeting
Ask Sandra to keep record of track attendees	Peter	Next meeting
Set up online banking	Michelle	Next meeting
Publicise dates for members to collect new T shirts	Linda	18/04, 25/04

Club Championship on Facebook page	Ben	ASAP
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