

RFRC Committee Meeting

AGENDA

Wednesday 4th July 2018, Ring of Bells, Taunton

Present: Scott Weetch, Peter Hall, Linda Forsyth, Ben Timpson, Nic Saint, Kate McKenzie, Eliza Brodie, Mary Rousseau, Dave Porter

1. Apologies

Apologies were received from Michelle Hensman and Mike Nichols

2. Review actions from last meeting

Action	By whom	Comments
Lifetime members on website	Peter	Done
Source venue and date for first aid course.	Michelle	Ongoing
Circulate instructions for webmail	Ben	No longer needed
Speedwork survey results to be posted in coaching FB group for comment, then feedback to members	Ben	Not needed
Book track for 3 month period	Ben	Done
Get quote for new design vests	Dave	On agenda
Liaise re wording on membership form. Nominate a Data Controller	Mary, Peter	Ongoing
Convert current handbook to editable file	Mary	On agenda
Consider dates for next Beginners' Group	All	MR to email Phil
Set up online banking	Michelle	Done
Book venue for Xmas party 8 th December	Eliza	Done – MR to upload spreadsheet of bookings
Publicise summer social plans to members	Eliza	Replace with quiz in October. Linda organising.
Invite Sandra to next meeting	Mary	Next meeting
Reduce vest price to £12 on website from 01/06/18	Linda	Done
Code of conduct for new members	Peter/Scott	On agenda
Circulate link to draft website	Ben	Done
Check new website for GDPR compliance	Mary	Ongoing
George Hudson award statements	Linda/Eliza	Ongoing

3. Groups leadership

Complaint discussed. Need to go back to Peter Stretton regarding any actions. Eliza not happy to lead Group 7 on her own. Need to think about how to recruit new group leaders.

4. Code of conduct

Code of conduct circulated and agreed. Peter to email to members and put on Facebook page. Mention at shout out.

5. Kit feedback
No adverse feedback on T shirt. Keep vests under review.
6. Website
Hosting prices discussed. Ben to put details on Committee Facebook page. Agreed to use domain runningforever.club. Will move to Wordpress site at same time as changing hosting.
7. Deputy club journalist
Mary to ask Yvonne Loat if she would consider it.
8. Membership handbook
Dave working on draft and Herepath flyer. Agreed Code of Conduct should be included in handbook.
9. Membership update
Peter shared stats for membership. 245 members in June 2018, compared to 206 in June 2017. 67% affiliated, 33% unaffiliated. 49% female, 51% male.
10. Herepath update
Race date is 28th October. Entry price increased by £1.00 - £16/£14. Permits applied for. 66 entrants already. Kate has posted on Twitter, with good response.
11. George Hudson award nominations
Dan Carrington – Peter
Amanda Smith – Kate
12. AOB
Mary to upload AGM minutes
Lifetime membership criteria? Agreed it should be on case by case basis.
Meeting venue – Scott to talk to Bev re Kings Arms. Hopefully available for next meeting.
Welfare issue re member with health issues. Is a challenge for the leaders of her group. Scott has had difficult conversation with the member's husband. Husband is going to speak to Val. Kate to get update from Val. Consider whether members should declare medical issues. Scott to look at wording of a possible disclaimer.
Trail running group – should distance and route be publicised in advance? Peter to speak to Dan.
Mary to invite Sandra to next meeting – Humdinger to be agenda item.
13. Date of next meeting
Wednesday 5th September.

Action	By whom	Comments
Source venue and date for first aid course.	Michelle	Ongoing
Liaise re wording on membership form. Nominate a Data Controller	Mary, Peter	Ongoing
Email Phil re next Beginners' Group	Mary	Next meeting
Upload spreadsheet of Xmas party bookings	Mary	Next meeting
Publicise October quiz to members	Linda	Next meeting
Invite Sandra to next meeting	Mary	Next meeting
Check new website for GDPR compliance	Mary	Ongoing

George Hudson award statements	All	Ongoing
Email Code of Conduct to members and put on Facebook page	Peter	Next meeting
Details of hosting prices on Committee Facebook page	Ben	Next meeting
Speak to Yvonne re deputy club journalist role	Mary	Next meeting
Upload AGM minutes	Mary	Next meeting
Check with Kings Arms re meeting venue	Scott	Next meeting
Speak to Dan re trail running group route publicity	Peter	Next meeting
Invite Sandra to next meeting, Humdinger to be agenda item	Mary	Next meeting