

RFRC Committee Meeting

Wednesday 1st May 2019, Kings Arms, Taunton

Present: Peter Hall (chair), Nic Saint, Paula Bisatt, Ola Timpson, Linda Forsyth, Michelle Hensman, Sam Wharton, Ali Bisatt, Mike Nicholls, Kate Mackenzie, Dave Marshall

1. Apologies

Apologies received from Mary Rousseau.

2. Review actions from last meeting

- Nic reported that he had agreed the details of a course and would set a date and inform group leaders
- Mike agreed to contact Royal Mail and cancel the PO Box, Michelle to remind him.
- Other actions ongoing (see table below).

3. Review of Committee Roles

Peter had tabled a revised document, the main change being the strengthening of the Club Captain role by incorporating the coaching coordination and club championship responsibilities previously held by Ben Timpson. The document was agreed with minor changes.

4. Allocation of Roles

The following allocations were agreed:

Club Captain – Ali

Club Kit Manager – Paula

Club Journalist – Linda

Webmaster – Ola

Social Secretary – Sam

Membership Secretary – Peter

Welfare Officers – Kate & Nic

5. Feedback from AGM

It was felt that the AGM had been a success. There had been a suggestion that RFRC should pay for the entry fees for the London marathon places allocated to the club. It was agreed that there was no justification for doing this. It was agreed to book the venue to 11pm next year.

6. Finance

Michelle reported that she had not yet been able to meet with the Humdinger race director in order to reconcile the Humdinger accounts with the bank statements. She would continue to press for a meeting.

7. Role Priorities

The following were discussed:

Ali – agree handover of club championship with Ben and review prizes/publicity.

Ascertain status of track and look to re-introduce a speedwork session. Review the leadership of the groups and update website.

Ola – send out instructions for website/email access. Update committee roles and photos. Organise new club photo.

Paula – take over kit from Linda

Linda – look at creating a club Instagram account

Sam – book Christmas party asap. Organise more regular social events, including BBQ and Quiz.

Nic/Kate – research welfare role as defined by EA. Make contact with ARC to find out how we can support them through the year.

8. Club Races

Herepath – Peter said he wished to handover the race after this year and it was agreed there was no problem with Ben Timpson becoming race director. Ben would 'shadow' Peter for the 2019 race.

Humdinger/Hurtle – after discussion it was agreed to advertise for club members willing to join an organising team for 2020. The future of the race would depend on who came forward. It was agreed to continue with membership of ARC (Association of Running Clubs) for 2019/20.

New race – Peter had identified a route for a looped marathon/relay on the Quantocks. He would investigate further with a view to introducing it in late spring 2020 or 2021.

9. George Hudson Award Nominees

Linda proposed Helen Phillips and would produce a written justification.

10. AOB

- Ali agreed to organise a 'go slow' Wednesday on 15th May to encourage movement up the groups
- Michelle asked whether a list of local races could be produced with easy links to entry pages. Ali agreed to investigate.
- Mike thanked everyone for being on the committee and being committed to building on the success of the club
- Nic proposed amending the constitution to allow the Chair to continue beyond three years. It was pointed out that the limit was there for good reasons and it was agreed to review the situation later in the year.

11. Date of next meeting

3rd July 2019.

Action	By whom	Comments
Book Staplegrove Hall for first aid course. Put information in Facebook group.	Nic	Next meeting
Liaise re wording on membership form and privacy policy. Nominate a Data Controller	Mary, Peter	Ongoing
Check new website for GDPR compliance	Mary	Ongoing
PO Box – Mike Nichols needs to cancel it	Michelle	Ongoing
Procedure for club members to book minibus	Mary	Ongoing
Reconcile Humdinger accounts with bank	Michelle	Next meeting
Ascertain status of track	Ali	Next meeting
Review leadership of groups	Ali	Next meeting
Review club championship and increase awareness	Ali	Ongoing
Organise new club photo for website	Ola	Next meeting
Create club Instagram account	Linda	Ongoing
Book Christmas party	Sam	Next meeting

Make contact with ARC	Kate/Nic	Next meeting
Advertise for new Humdinger race organising team	Peter	Next meeting
Justification for GH award nominee	Linda	Nest meeting