

RFRC Committee Meeting

Wednesday 4th Sept, Kings Arms, Taunton

Present: Peter Hall, Nic Saint, Michelle Hensman, Mary Rousseau, Ola Timpson, Linda Forsyth, Paula Bisatt, Dave Mitchell, Sandra Williams, Ali Bisatt

1. Apologies
Apologies were received from Kate Mackenzie, Mike Nichols, Sam Wharton
2. Review actions from last meeting
Mike has cancelled PO Box.
Club photo for website has been done.
Mary has set up Trail Run Tuesdays spreadsheet.
Peter has posted links to various RFRC FB groups in main members FB page.
All other actions ongoing (see table below)
3. Group leadership
Shout out done at last club night. Most groups seem well covered now, with the exception of Groups 7 and 8. Discussed need to use Group Leaders FB group more effectively to cover absence. Ali has created a list of leaders who are willing to lead other groups.
4. Track feedback
25 people attended on Monday. Good feedback. TAC have hurdles on the track, which sometimes means only 3 lanes can be used. Can we negotiate exclusive use? Michelle not received any invoices yet – Ali to pass on details.
Discussed use of a cashless payment system. Agreed not to change current system at this time as it is working well.
5. Humdinger/Herepath updates
Herepath full. Peter sending out volunteer email. Sandra ordering cups.
Humdinger not open yet. Will open in the next couple of weeks. Not received a bill for road closure for 2019 race yet. No other outstanding expenses.
6. Safeguarding policy
Welfare statement drawn up by Kate considered. All agreed to adopt this.
7. Gazette reports and second claim members
Discussion around whether a procedure was needed in regards to reporting on second claim members for the weekly Gazette report. After some discussion, it was agreed that as no second claim member has raised any concerns, no procedure needed presently. Can revisit this if needed.
8. George Hudson Award
Linda's written submission received
9. AOB
Beginners group starts 18/09. 11 sign ups so far. Consider a completion certificate?
Photos needed from Linda, Mary and Sandra for website.
Sandra offered to put up training plans on website.

Paula needs to put in an order for vests and T shirts. Needs to add some more sizes to the website for ordering.

Michelle reported on account. £5,733 in HSBC account, £3,861 in Paypal account
4 spaces left for Xmas party based on deposits received

Some club members have asked Linda what they can do to further support the African charity. Agreed for Linda to go back to ask what other things they can use, as long as it is not diluting the efforts for the club charity.

10. Date of next meeting
6th November 2019

Action	By whom	Comments
Investigate dates and times for first aid course	Nic	Next meeting
Procedure for club members to book minibus	Mary	Ongoing
Reconcile Humdinger accounts with bank	Michelle	Next meeting
Create club Instagram account	Linda	Ongoing
Pass on finance details re track invoices	Ali/Michelle	Next meeting
Photos for website	Mary, Linda, Sandra	Next meeting
Publish training plans on website	Sandra	Next meeting
Investigate what donations can be used for Kenyan charity	Linda	Next meeting