

RFRC Committee Meeting

MINUTES

8:15pm Wednesday 16 June 2021

Sandra's Garden

Present: Sandra (Chair), Peter, Ola, Simon R, Simon D, Mary, Dave, Sam

1. Apologies

Michelle, Linda, Helen

2. Ratify decisions made at last (non-quorate) meeting

The following decisions were ratified:

- It was agreed to co-opt Simon Rowland on to the committee.
- Committee roles
 - Club Captain – Simon Denson
 - Club Kit Manager – Simon Rowland
 - Welfare Officer (male) – Dave Marshall
 - Welfare Officer (female) – Mary Rousseau
 - Webmaster – Ola Timpson
 - Social Secretary – Sam Wharton
 - Membership Secretary – Peter Hall
 - Marketing & Communications Officer – Linda Forsyth
 - Coaching Co-ordinator – Sandra Moffat
 - Covid-19 Co-ordinator – Mary Rousseau
- 2021 Objectives
 - Organise some new running challenges for members along the lines of the Easter egg hunt (Simon D to co-ordinate)
 - Social events (Sam - it was noted a summer BBQ and the Christmas party were already in hand)
 - Mental Health awareness (Sandra)
 - Re-introduce 'move-up' week (Simon D)
- Group running arrangements after 19 July - It was agreed to continue with the booking system for all club runs with groups meeting in different locations, except on the first Wednesday of each month, when all groups would meet at Belvedere Road. Group size would be down to the leader but with a maximum of 15 runners.

3. Review actions from last meeting

- It was agreed that a group leaders meeting was not required at this time
- Simon D has arranged a move-up week for 23 June
- Sandra had contacted EA regarding track and needed to chase
- All other actions were carried forward – see table below

4. Review Covid group running rules

It was agreed to modify the rules to allow looping in circumstances where a 2m social distance can be maintained. Mary and Peter to amend the relevant documents.

5. Member handbook revision

Dave agreed to make the following changes to the handbook and circulate for comment

- 'About Us' to include reference to Covid secure club and amendment to Wednesday arrangements
- 'Club Tiimes' – amend to include current arrangements on Mon/Tues/Wed and Sat/Sun
- Include procedure for booking runs, including description of RunTogether app
- 'Club Benefits' – change mental health ambassador text to welfare officers. Check discounts still valid and include Sportsshoes
- Change relevant pictures to include new kit designs

6. Website renewal

Following discussion it was agreed to appoint the current hosting provider for a further three year term.

7. Welfare Officer training

EA have reviewed their safeguarding policies and as an affiliated club we are obliged to implement the new requirements. Our welfare officers now need to attend training. Mary and Dave to book courses. Mary to check if she needs to apply for a new DBS.

8. Membership update

Peter reported that the current paid-up membership was 245 (compare with 295 at end 2019 and 356 at end 2020). 106 have still to renew or confirm they are not going to. Of the 245 members there are 129 women and 116 men. 129 are EA registered and 116 are not. All non-renewing members will be removed from the facebook groups, strava and email lists at the end of August.

9. Christmas Party Update

Sam reported that she had about 80 signed up and had opened to non-members. She would ask group leaders to promote the party.

10. AOB

Mary agreed to inform the Taunton branch of Samaritans that they are the club charity for 2021/22.

11. Date of next meeting

11th August – venue TBA

Action	By whom	Comments
List of First Aiders	Sandra	Next meeting
Source supply of car stickers	Linda	Next meeting
Look at reverting Humdinger to unmeasured route not requiring road closure	Sandra	Next meeting
Refer track issue to EA rep for mediation with TAC	Sandra	Ongoing
Update committee page on website	Ola	Next meeting
Modify group running rules regarding looping	Mary/Peter	Next meeting
Amend member handbook for comment	Dave	Next meeting
Book Welfare Officer training	Mary/Dave	Next meeting
Contact Samaritans	Mary	Next meeting