

## RFRC Committee Meeting

### MINUTES

8:00pm Wednesday 1<sup>st</sup> April 2026

Old Inn

Present: Simon (Chair), Peter, Sandra, Darren, Robin, Emma, Helen

#### 1. Apologies

Joanna, Michelle, Ben

- Arrange session for group leaders with Robin – ongoing (Sandra)
- Offer online first aid training to group leaders – done but reminder needed (Emma)
- Source hi-viz T shirts – on order from Flanci
- Send outstanding Herepath invoices to Michelle – done (Ben)
- Access to Bluehost site for Peter – done (Ben)
- Reminder about year end accounts for AGM – done (Simon)
- Book venue for AGM – Wyvern club booked for 8 May 7pm start (Simon)
- Review access to group leaders fb group and app – changes made (Peter)
- Set up buy/sell facebook group for members – ongoing (Sandra)
- New beginners group – set up to start on 15 April (Sandra)
- Monitor Wednesday group pace – ongoing (Robin)
- Set up beginners trail group – ongoing (Sandra)
- Update committee page on website – done (Ben)
- Arrange parkrun takeover – set up for 30 May (Simon)

#### 2. Finance update

Michelle had posted an update in the committee facebook group.

#### 3. Recipient of George Hudson Award

Following discussion a deserving candidate was agreed and will be presented with the award at the AGM.

#### 4. AGM preparation

- Simon will contact the Air Ambulance to see if they will send someone to receive the donation
- Simon will collect the four trophies from last year's recipients
- Simon will host a Quingo after the main business
- Peter will send out the notification on 13 April and ask for nominees for the Mike Nicholls Award and suggestion for the 2026/27 charity.

## 5. Follow Up from Group Leaders meeting

The only action for the committee was to review the club subsidy for the LiRF course. It was agreed to increase the subsidy to £100 and Emma will communicate this to leaders. Post meeting note – the course fee is now £175 so the subsidy needs further discussion.

## 6. Humdinger de-brief

Sandra reported that the race had gone well, apart from an issue with routing (thanks to Sally Tuer for quick thinking) and one of the trophies (resolved). The race will be on 21 March next year and she is considering leaflets to be distributed at the Taunton half and other events.

## 7. Herepath update

Sandra reported that the race will be on 1 November and have a Halloween theme. She has made a tentative licence application to the Forestry Commission.

## 8. Document approval

The following updated documents were approved and will be uploaded to the EA portal

- Privacy Notice
- Inclusion Policy
- Health & Safety Policy

## 9. AOB

- Martin Webb is trying to book the venue for the Solstice run. It was agreed that the Pavilion was preferable if he can get it for £150 or less. He also wishes to step down as organiser after this year.
- Simon will look for a bus/coach for the Ham & Lyme race. Taunton to Ham Hill and Lyme Regis back to Taunton.
- Helen offered to collect old trainers at the AGM for recycling
- Simon will see if the Kings Arms can accommodate us for the next meeting.

## 10. Date of next meeting

10<sup>th</sup> June.

Action	By whom	Deadline
Arrange session for group leaders with Robin	Sandra	By June
Reminder of online first aid training to group leaders	Emma	Next meeting
Set up buy/sell fb group for members	Sandra	Next meeting
Monitor Wednesday group pace	Robin	ongoing
Start Tuesday beginners trail group	Sandra	Next meeting
Communicate new subsidy for LiRF	Emma	Next meeting
Coach for Ham & Lyme	Simon	Next meeting
Venue for next meeting	Simon	AS